



Step 1

Please fill out order form below and fax to : **419.710.9130**. Be sure to sign all orders. Orders outside the continental US please contact by email: clipboards@clipboards.com

Co: _____ Contact: _____

Str: _____

City: _____ St: _____ Zip: _____

Ph: _____ Fax: _____ Email: _____

Ship to (if different)

Co: _____ Str: _____

City: _____ St: _____ Zip: _____

Step 2 ***Minimum quantity 20 clipboards***

	<u>Clip Color*</u>	<u>Qty</u>	<u>Price</u>	<u>Total</u>
Letter Size Board (designed for 8-1/2 x 11)	_____	_____	x \$4.50	_____
Legal Size Board (designed for 8-1/2 x 14)	_____	_____	x \$5.50	_____
Ledger Size Board (designed for 11 x 17)	_____	_____	x \$8.50	_____
			SubTotal \$	_____

*Ohio Customers must add 5.75% State Sales Tax \$ _____

Total \$ _____

Shipping: Orders are shipped freight paid in continental US. (Lower 48) and must be shipped to a physical address. (no PO Boxes please)

***Clip Color:** Black, Blue, Light Blue, Red, Light Green, Dark Green(*custom available extra charge*).

Foil color: White (*custom available extra charge*) All prices are subject to change without notice.

Step 3

Enter the text to be foil stamped on clip. Type will be set Helvetica font (Arial) centered with a maximum of three lines. The size is approximately 1/2" x 2" on clip and will be set proportionally to fit. Indicate below the approximate layout and text you would like.

Enter a Fax number if you would like to see a fax proof: (blank"no proof")


Fax# _____


Step 4

Please enter your credit card information below. At this time we are accepting orders by fax at **419.710.9130**. All orders must be signed by card holder.

 Card # _____ Exp. Date: _____

 Issued Name: _____ Today's Date: _____

 Signature: _____

 You will receive an email shortly indicating the receipt of your order.

If you have any questions please feel free to email them to:

clipboards@clipboards.com